

**COUNTY-WIDE RADIO SYSTEM UPDATE – PROJECT LUIS**

- A) BOND ISSUANCE – Administrator Gee will update on the process with financing an tax exemption status.
  
- B) MICROWAVE RING – Bids received on October 8<sup>th</sup>, CTA Consultants will work diligently to submit a recommendation for the Board’s review and acceptance at the Board meeting.



October 5, 2021

To: Tracy Gee, County Administrator

From: Rodney Newton

Subject: Lunenburg Interoperable Communications System Monthly Progress Report

Below are the highlights of activities for the month of September for the Lunenburg Interoperable Communications System project:

- Provided floor plans of dispatch center and equipment room at Lunenburg Courthouse
- Review of questions from microwave vendors and answers from CTA prior to posting to Lunenburg County website
- Survey of all proposed sites with L3Harris personnel for development of site plans
- Monthly project meeting with L3Harris, CTA, and county representatives
- Continued work on procurement of interoperability equipment
- Planning meetings on fiber link between primary public safety answering point and backup public safety answering point

# 2021 Fall Financing Update | Mobile Radio System

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Lunenburg County, Virginia



October 14, 2021

Member NYSE|FINRA|SIPC



# Overview

- The County has contracted with L3Harris Solutions, Inc. to provide a new County Mobile Radio System. The Project is expected to include the following:
  - P25 Trunking Simulcast solution with a four RF site 4-MASTR V repeaters (Phase 2);
  - Dual simulcast Distributed Control point (at RF Sites);
  - Geographically-redundant VIDA IP-based network switching centers;
  - Centralized network management; and
  - IP based next generation dispatch consoles.
  
- In order to obtain the equipment required for the Project, the County will need approximately \$4,350,000. In order to secure this funding, Davenport distributed a Request for Proposals to local, regional and national banking institutions. At the same time, the County applied to participate in the VRA Fall Pooled Financing Program.
  
- The County Board of Supervisors approved moving forward with the VRA financing option at the September 9, 2021 meeting.



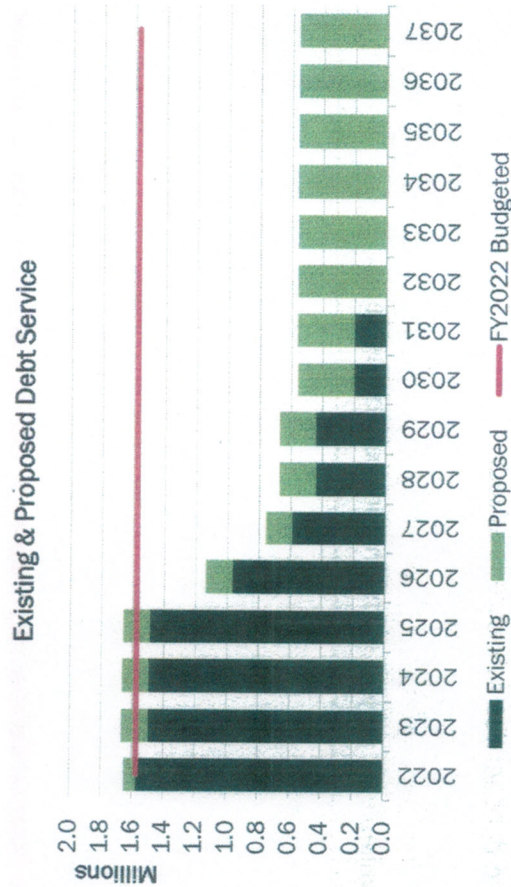


# Estimated Debt Service Comparison

## Current Market Rates as of 10/1/2021

- Proposed Debt Service based on Current Market VRA Financing.

A	B	C	D
<b>Summary Statistics</b>			
Closing Date		11/17/2021	
Final Maturity		10/1/2036	
TIC		1.911%	
All-in TIC		2.349%	
<b>Sources of Funds</b>			
Par Amount	\$	3,625,000	
Original Issue Premium/(Discount)		926,422	
<b>Total Sources</b>	<b>\$</b>	<b>4,551,422</b>	
<b>Uses of Funds</b>			
Project Funds	\$	4,350,000	
Local Costs of Issuance		150,000	
VRA Costs of Issuance		51,353	
Additional Proceeds		69	
<b>Total Uses</b>	<b>\$</b>	<b>4,551,422</b>	
<b>Fiscal Year</b>			
	<b>Existing Debt Service</b>	<b>Proposed<sup>(1,2)</sup></b>	<b>Aggregate Exist. &amp; Prop.</b>
2022	\$ 1,577,210	\$ 73,199	\$ 1,650,410
2023	1,498,767	170,425	1,669,192
2024	1,496,875	169,913	1,666,788
2025	1,490,302	169,400	1,659,702
2026	969,025	168,888	1,137,913
2027	589,923	168,375	758,298
2028	441,673	231,197	672,869
2029	445,184	227,353	672,537
2030	204,250	355,050	559,300
2031	204,250	358,903	563,153
2032	-	561,734	561,734
2033	-	559,091	559,091
2034	-	561,044	561,044
2035	-	559,469	559,469
2036	-	559,544	559,544
2037	-	559,694	559,694
<b>Total</b>	<b>\$8,917,459</b>	<b>\$ 5,453,277</b>	<b>\$14,370,736</b>



(1) Current Market Estimates are preliminary as of 10/1/2021, and are subject to change.  
 (2) Includes VRA fixed and variable issuance costs as well as annual administrative fees of 0.125% of the outstanding balance.

# Next Steps



Date	Task
Week of October 11	VRA Distributes second preliminary debt service schedule.
October 27	VRA Bond Sale <ul style="list-style-type: none"><li>Interest rates and debt service schedule finalized.</li></ul>
November 17	VRA Closing <ul style="list-style-type: none"><li>Project Funds available for project costs and any reimbursements.</li></ul>





# Municipal Advisor Disclosure



The enclosed information relates to an existing or potential municipal advisor engagement.

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When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

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October 14, 2021



## FINANCE AND BUDGET

- A) APA – See favorable audit results from Commonwealth of VA audit of Sheriff, Commissioner of the Revenue, and Treasurer.
- B) REGISTRAR – County Administrator requests approval and appropriation of the Early Voting Grant (reimbursable) for the Registrar’s Office/Electoral Board.
- C) CIRCUIT COURT CLERK – County Administrator requests appropriation of the Library of Virginia Grant (already awarded and received) and Technology Trust Funds (reimbursable) for the Circuit Court Clerk’s Office.
- D) SHERIFF – Compensation Board ARPA Bonus for the Board’s review, discussion, and appropriation of CB bonuses (reimbursable) and local match. See awards for DMV Selective Enforcement grants (reimbursable), which will require Board approval and appropriation.





Staci A. Henshaw, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

September 15, 2021

Charles R. Slayton  
Board Chairman  
County of Lunenburg

Dear Mr. Slayton:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff of the locality indicated for the year ended June 30, 2021. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Sincerely,

Staci Henshaw  
Auditor of Public Accounts

SAH:rh

cc: Tracy M. Gee, County Administrator  
Amona W. Currin, Treasurer  
Elizabeth Y. Hamlett, Commissioner of the Revenue  
Arthur Townsend, Sheriff





★ VIRGINIA ★  
DEPARTMENT of ELECTIONS

**Early Vote Expansion and Sunday Vote Grant**

Instructions: Before filling out this form make sure that you have reviewed and understand §2 CFR 200. Please complete this form to apply for the Early Vote Expansion and Sunday Vote Grant. Once completed, you must submit the application to Kevin A Hill at [Kevin.Hill@elections.virginia.gov](mailto:Kevin.Hill@elections.virginia.gov). Please use "##### – Expansion of Early Voting Application" in the subject line, where "#####" is the name of your locality (e.g., Petersburg – Expansion of Early Voting Application)."

For grant questions or technical assistance, please contact ELECT fiscal office at [Kevin.Hill@elections.virginia.gov](mailto:Kevin.Hill@elections.virginia.gov) or 804-864-8950.

**Sub-recipient Information**

General Register	Carolyn Pearson		
Chief Fiscal Officer	Amona W. Currin		
Locality	Lunenburg		
Remittance Address for Funds	11512 Courthouse Road, Ste. 100, Lunenburg, VA 23952		
Phone Work	434-696-3071	Phone Mobile	434-480-1161
Email	cparsons@lunenburgva.net		

**Project Information**

**Project Title – Expand Early Voting**

Description - Please provide a summary of your project in 100 words or less.	We will provide expanded early voting to include Sunday Voting to be held on October 3, 2021. We will need funding for the following line items: personnel, signage, advertising, extra election ballots, and cleaning/sterilization
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**Project Title - Sunday Voting**

Description - Please provide a summary of your project in 100 words or less.	We will provide expanded early voting to include Sunday Voting to be held on October 3, 2021. We will need funding for the following line items: personnel, signage, advertising, extra ballots, and cleaning/sterilization
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**Budget**

In the following section, provide proposed costs and grant amount requests by categories.

	Early Voting Expansion	Sunday Voting
Personnel	Deputy Registrar and 3 Officers of Election	\$1,600.00
Contractors		
Equipment		
Training		
Other**	Signage, Media Advertisement, Additional ballots, and cleaning service	\$2,500.00

\*\*Provide a detailed list of items included in this category.

**Certifications:**

**X Certification 1:** Applicant understands that no project can be started until review and approval is received from ELECT. Any change to the approved project will require re-evaluation for compliance. Any activities that have been initiated without the necessary review and approval will result in a non-compliance finding and will not be eligible for reimbursement.

**X Certification 2:** Applicant understands that submission of this project proposal does not guarantee funding, in whole or part, for the project outlined above.

**X Certification 3:** Applicant has read and agrees to comply with federal grant guidance for this program, which includes the federal grant code regulations (§2 CFR-200) - Uniform Guide.

**X Certification 4:** Applicant understands that all records are to be made available to ELECT for reimbursement and are to be submitted by requested date. Any requests that are not honored will result in a non-compliance finding and will not be eligible for reimbursement.

Prepared by: Carolyn A. Parsons

Date: 08-31-21



## Tracy Gee

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**From:** Gordon Erby <gerby@vacourts.gov>  
**Sent:** Tuesday, September 7, 2021 10:03 AM  
**To:** Amona Currin (awc@lunenburgva.net)  
**Cc:** Tracy Gee (tgee@lunenburgva.net)  
**Subject:** Fw: grant funds

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**From:** Harter, Tracy <tracy.harter@lva.virginia.gov>  
**Sent:** Tuesday, September 7, 2021 9:00 AM  
**To:** Gordon Erby <gerby@vacourts.gov>  
**Cc:** Gregory Crawford <gregory.crawford@lva.virginia.gov>  
**Subject:** Re: grant funds

EXTERNAL EMAIL  
THIS MESSAGE ORIGINATED FROM AN EXTERNAL ADDRESS. USE CAUTION CLICKING ON ANY LINKS OR  
DOWNLOADING ANY ATTACHMENTS

Good morning Mr. Erby,

I hope you had a restful holiday weekend! Thank you for emailing your grant paperwork (Grant #2021FY-28), and all the figures match our records. Your local fiscal office should receive grant funds within 30 business days. Have a good, short week!

Best regards,  
Tracy

*Tracy S. Harter*  
Senior Local Records Archivist  
Library of Virginia  
800 East Broad Street  
Richmond, VA 23219  
804.692.3639  
[tracy.harter@lva.virginia.gov](mailto:tracy.harter@lva.virginia.gov)

On Tue, Sep 7, 2021 at 9:25 AM Gordon Erby <[gerby@vacourts.gov](mailto:gerby@vacourts.gov)> wrote:





# Invoice

INV-KT-004166  
Invoice Date :8/31/2021  
Due Date :9/30/2021  
Terms :Net 30

**Bill To**

Gordon Erby  
Lunenburg County VA  
11435 Courthouse Rd.  
Lunenburg VA 23952  
United States

**Ship To**

Gordon Erby  
Lunenburg County VA  
11435 Courthouse Rd.  
Lunenburg VA 23952  
United States

AMOUNT DUE  
**\$10,509.00**

**SEE NEW REMITTANCE INFORMATION**

Sales Order Number	PO #	Sales Rep	Shipping Method
Sales Order #SO1350514	LVA RECORDS 2021FY	Brian Spearman	

Quantity	Item	Rate	Amount
1	PS20020 Land Book 2, 1888-1892	\$2,117.00	\$2,117.00
1	PS20020 Land Book, 1888-1892	\$2,633.00	\$2,633.00
1	PS20020 Land Book, Lewiston District 2 1871-1875	\$2,104.00	\$2,104.00
1	PS20020 Land Book, 1893-1897	\$3,655.00	\$3,655.00

**MEMO**

Subtotal \$10,509.00  
 Tax Total (0%) \$0.00  
 Shipping Cost(\$)

Invoice Total	\$10,509.00
Less Payments/Credits:	-\$0.00
<b>Total Amount Due:</b>	<b>\$10,509.00</b>

*HOLD FOR Payment from  
Library.  
NE.*

**NEW Remittance Address**

Kofile, Inc.  
PO Box 676184  
Dallas, TX 75267-6184

**Bank Details for ACH Payments**

Bank Name: Capital One, NA  
Routing Number: 111901014  
Account Name: Kofile, Inc  
Account Number: 4670265868  
Please send remittance advice to: AR@kofile.com



TECHNOLOGY TRUST FUND

FIPS	Locality	\$4 Available Funding	\$1 Fund Budget Category							TOTAL \$1 Fund Approved	Backscan/ Conversion Not Approved	TOTAL \$1 Fund Not Approved
			Maintenance		Equipment: Hardware & Software	Redaction of Social Security Numbers	Backscan/ Conversion of Images/ Indices	Backscan/ Conversion Not Approved				
			Records System (Purpose Code L)	Secure Remote Access								
087	Henrico	320,458	-	-	-	-	-	-	-	-	-	
089	Henry	16,370	-	-	-	9,657	-	-	9,657	-	-	
091	Highland	1,000	9,307	1,400	15,954	481	11,756	-	38,898	-	-	
093	Isle of Wight	40,971	-	-	-	-	-	-	-	-	-	
095	James City/Williamsburg	233,233	-	-	-	-	-	-	-	-	-	
097	King and Queen	1,231	8,275	2,400	533	-	-	-	11,208	-	-	
099	King George	29,962	14,000	-	-	-	10,500	-	24,500	-	-	
101	King William	20,784	-	-	-	-	-	-	-	-	-	
103	Lancaster	13,371	-	-	-	-	-	-	-	-	-	
105	Lee	2,038	11,881	2,917	2,500	-	-	-	17,298	-	-	
107	Loudoun	676,911	-	-	-	-	-	-	-	-	-	
109	Louisa	104,302	-	-	-	-	-	-	-	-	-	
111	Lunenburg	1,740	7,709	2,400	10,000	-	30,000	-	50,109	-	-	
113	Madison	8,465	11,680	2,400	720	884	-	-	15,684	-	-	
115	Mathews	8,250	1,827	2,400	-	-	-	-	4,227	-	-	
117	Mecklenburg	23,810	-	-	-	6,414	18,545	-	24,959	-	-	
119	Middlesex	11,608	382	-	-	6,682	-	-	7,064	-	-	
121	Montgomery	52,440	24,809	15,450	-	-	4,500	-	44,759	-	-	
125	Nelson	19,868	-	-	-	-	-	-	-	-	-	
127	New Kent	29,957	3,782	6,000	-	1,868	-	-	11,650	-	-	
131	Northampton	14,237	-	-	6,300	-	-	-	6,300	-	-	





TYRONE NELSON  
CHAIRMAN

ROBYN DE SOCIO  
EXECUTIVE SECRETARY

CRAIG BURNS  
STACI HENSHAW  
EX-OFFICIO MEMBERS

## COMMONWEALTH OF VIRGINIA

### *Compensation Board*

P.O. Box 710  
Richmond, Virginia 23218-0710

October 1, 2021

#### **MEMORANDUM**

**TO:** Sheriffs and Regional Jail Superintendents  
City Managers and County Administrators

**FROM:** Robyn M. de Socio  
Executive Secretary

**SUBJECT:** Additional Information regarding FY22 ARPA Bonus for Sworn Sheriffs,  
Sheriffs' Deputies & Regional Jail Officers

I am writing to provide additional information following communications dated August 16, 2021 and August 27, 2021 regarding a one-time \$3,000 bonus payment for Compensation Board funded sworn positions in sheriffs' offices and regional jails, including sheriffs, sheriffs' deputies, regional jail superintendents and corrections officers in regional jails.

Earlier this month, several offices submitted requests by the September 8, 2021 deadline identifying sworn deputy sheriffs or regional jail officers occupying a "partially-funded" position on the Compensation Board payroll. The Compensation Board considered these requests at its meeting on September 23, 2021 and approved the allocation of bonus funding for these positions. Notification of these approvals will be provided separately to sheriffs' offices, regional jails and localities. Updated spreadsheets we will provide when your locality pays the bonus will identify the funding to be reimbursed for these additional positions as specifically requested and approved by the Compensation Board. Please note that consideration of funding for the bonus for individuals not in deputy sheriff/regional jail officer positions only included "partially-funded" positions, and did not include other nonsworn position classifications such as administrative or cook positions.

You will recall that the Compensation board encourages each locality and regional jail to implement the bonus as soon as possible, but no later than November 30, 2021. **Once the locality determines the date for payment of the bonus, please notify our staff of the determined date by email at [customerservice@scb.virginia.gov](mailto:customerservice@scb.virginia.gov).** Please provide notice of the planned date as soon as possible, before the date of payment.

I am also writing to provide clarification and final guidance regarding ARPA categorization and eligibility for the bonus on the date of payment. In my initial communication, I indicated that individuals would be eligible for the bonus if they occupied a sworn funded deputy or regional jail position on the Compensation Board payroll on the date of implementation of the bonus, and then subsequent communication identified federal rules



MEMO: Sheriffs and Regional Jail Superintendents,  
City Managers and County Administrators  
October 1, 2021  
Page 2 of 3

regarding "premium pay" and a requirement that individuals receiving the bonus must work in a sworn position in the sheriff's office or regional jail for a minimum of 231 hours, or approximately 5.8 weeks, to be eligible for the bonus. As federal rules for ARPA allow premium pay to be made on a retrospective or prospective basis, we have determined that **all sworn deputies and regional jail officers in a Compensation Board funded position will be eligible for the bonus if they occupy the position on the date the bonus is paid.** As this could include deputies or jail officers hired shortly before the date of implementation that have not yet completed 231 hours, the Compensation Board will provide hire date information in the spreadsheet provided when your locality pays the bonus, and require verification of time in a sworn position for those that do not appear yet to meet the requirements. For those paid the bonus prior to completion of 231 hours, reimbursement will be deferred to the following month pending completion of the required time period and could result in a pro-rated reimbursement in the event of a subsequent early departure from a sworn position.

As indicated, when the locality pays the bonus, we will provide a spreadsheet to the sheriff's office and locality identifying those positions on the Compensation Board payroll on the date of payment that are eligible for reimbursement of the bonus (sheriffs, sworn deputies, regional jail officers, and those "partially funded" positions containing sworn deputies/officer that were specifically requested for consideration and approved by the Board). Sheriffs' offices will be requested to verify hire dates of those appearing to have worked less than 231 hours on the date of bonus payment, and local governing bodies (County Administrators, City Managers, or delegated chief Finance personnel) will be required to certify that bonus payments were made to the identified personnel in order to seek reimbursement.

Federal rules include an additional stipulation for payment of the bonus where the "premium pay" (bonus) would increase a worker's total annual pay above 150 percent of Virginia's average annual wage for all occupations or their residing county's average annual wage (whichever is higher), as defined by the Bureau of Labor Statistics' Occupational Employment and Wage Statistics, that the Commonwealth must provide (US) Treasury and make publicly available a written justification of how the premium pay or grant is responsive to workers performing essential work during the public health emergency.

In the case of sheriffs and sworn deputies or regional jail officers where the current total salary (including local supplement) or the current total salary plus the bonus would increase the individual's total pay above \$115,815 for certain Northern VA localities and \$90,240 for all others, the Compensation Board has stipulated that, unlike those professions where premium pay may be unwarranted, the vast majority of sworn sheriffs, deputies and regional jails officers are comprised of low- to moderate-income workers, and those who do earn more than this threshold regularly work side-by-side with, and experience an equal share of the extraordinary risks associated with COVID-19. Unlike most employees, sworn sheriffs, deputy sheriffs and regional jail officers do not have the routine ability to isolate themselves from public interactions through telework; rather, they have been called upon to fulfill their essential public safety duties at great personal risk throughout the pandemic. As such, disparate treatment of a comparatively small number of deputies and officers on the basis of relatively small differences in earnings would create significant pay inequities whereby some would receive compensation reflective of the extraordinary risks they undertook and others, being denied this compensation, would earn less than those they serve alongside.



MEMO: Sheriffs and Regional Jail Superintendents,  
City Managers and County Administrators  
October 1, 2021  
Page 3 of 3

Again, **once the locality determines the date for payment of the bonus, please notify our staff of the determined date by email at [customerservice@scb.virginia.gov](mailto:customerservice@scb.virginia.gov).** Please provide notice of the planned date as soon as possible, before the date of payment, so that we may provide final spreadsheet information confirming positions to be reimbursed and instructions regarding any additional information needed regarding hire dates and certifications for requesting reimbursement.

If you have any questions, please contact a member of the Compensation Board staff below.

<b>Compensation Board Staff:</b>	<b>Contact</b> (click for email):	<b>Telephone:</b>
Bill Fussell, Senior Fiscal Technician	<a href="mailto:William.fussell@scb.virginia.gov">William.fussell@scb.virginia.gov</a>	804-225-3435
Joan Bailey, Senior Fiscal Technician	<a href="mailto:Joan.bailey@scb.virginia.gov">Joan.bailey@scb.virginia.gov</a>	804-225-3351
Charlotte Lee, Budget Manager	<a href="mailto:Charlotte.lee@scb.virginia.gov">Charlotte.lee@scb.virginia.gov</a>	804-225-3366
Robyn de Socio, Executive Secretary	<a href="mailto:Robyn.desocio@scb.virginia.gov">Robyn.desocio@scb.virginia.gov</a>	804-225-3439



**HIGHWAY SAFETY GRANT AGREEMENT**

COPY

- Purpose:** Virginia's Highway Safety Program Subrecipients use this form to certify and assure that they will fully comply with all terms of the Highway Safety Grant Agreement.
- Instructions:** Subrecipients must read the contract, complete all applicable information on the first and last page, initial and date the subsequent pages, and return all pages to the Department of Motor Vehicles.

This Highway Safety Grant Agreement is entered into between the Virginia Department of Motor Vehicles (hereinafter "Department"), 2300 West Broad Street, Richmond, Virginia 23220, and the following:

<b>Subrecipient:</b> Lunenburg County	<b>Federal Award Identification Number (FAIN):</b> 69A37520300001540VAA
<b>Project Title:</b> Selective Enforcement - Alcohol	<b>Project Number:</b> 154AL-2022-52422-22422
<b>Assistance Listing Number (ALN):</b> 20.607 <b>ALN Name:</b> Alcohol Open Container Requirements	<b>Grant Award Amount: \$ 14,000.00</b> Federal Funds Obligated: \$ 14,000.00 Total Federal Funds Obligated: \$ 14,000.00
<b>Period of Performance:</b> From October 1, 2021, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office (whichever is later) through September 30, 2022. Allow 21 days for the Department to complete its review and signature. <b>FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2022.</b>	<b>Source of funds obligated to this award:</b> U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA)  <b>Date of Award Letter from NHTSA:</b> September 30, 2021

In performing its responsibilities under this Highway Safety Grant Agreement, the Subrecipient certifies and assures that it will fully comply with the following:

- Applicable Department regulations and policies and State and Federal laws, regulations, and policies
- Statement of Work and Special Conditions and an Approved Budget, included with this Highway Safety Grant Agreement
- General Terms and Conditions, also included with this Highway Safety Grant Agreement

Subrecipient's signature below indicates that the Subrecipient has read, understands and agrees to fully comply with all terms and conditions of this Highway Safety Grant Agreement without alteration. This Highway Safety Grant Agreement (hereinafter referred to as "Grant Agreement"), consisting of this certification, the attached Statement of Work and Special Conditions, the attached General Terms and Conditions, the attached Project Budget, the Subrecipient's proposal and the letter awarding the grant to the Subrecipient constitutes the entire agreement between the Department and the Subrecipient, supersedes any prior oral or written agreement between the parties and may not be modified except by written agreement as provided herein. Where any conflict arises between terms, the following is the order of governance of one term over another: (1) applicable Department regulations and policies, except where superseded by Federal laws, regulations, or policies; (2) applicable State laws, regulations, and policies, except where superseded by Federal laws, regulations, or policies; (3) applicable Federal laws, regulations, and policies; (4) Statement of Work and Special Conditions; (5) General Terms and Conditions; (6) Project Budget; (7) Subrecipient's proposal; and (8) grant award letter. **Subrecipient certifies that this grant does not include research and development.**

**SIGNATURES OF AUTHORIZED APPROVING OFFICIALS**

**For Subrecipient:**

Kevin L. Abernathy  
 Name and Title of Project Director (print)

[Signature]      10-4-21  
 Signature      Date

Subrecipient's **UEI Number** \_\_\_\_\_  
 Does your locality/legal entity expend \$750,000 or more annually in total federal funds? (check one)  Yes  No

Tracy M. Gee      County Administrator  
 Name and Title of Authorized Approving Official (print)

[Signature]      10-4-21  
 Signature      Date





Department of Motor Vehicles  
Grant Budget Lines

Date Run: 12-JUL-2021

154AL-2022 - 52422 - 22422 - Lunenburg County

PM: Marsha Benjamin

Project Director Initials K/A

Date 10-4-21

Category	Line Item Desc	Qty	Individual Cost	Total Cost	Fed Fund Amount	Matching Funds
Personnel	350 SE hrs.@ \$40.00 per hour	350	40.00	14,000.00	14,000.00	0.00
Matching Funds	Fuel and vehicle maintenance	1	7,000.00	7,000.00	0.00	7,000.00
<b>Total:</b>				<b>21,000.00</b>	<b>14,000.00</b>	<b>7,000.00</b>



**HIGHWAY SAFETY GRANT AGREEMENT**

**COPY**

- Purpose:** Virginia's Highway Safety Program Subrecipients use this form to certify and assure that they will fully comply with all terms of the Highway Safety Grant Agreement.
- Instructions:** Subrecipients must read the contract, complete all applicable information on the first and last page, initial and date the subsequent pages, and return all pages to the Department of Motor Vehicles.

This Highway Safety Grant Agreement is entered into between the Virginia Department of Motor Vehicles (hereinafter "Department"), 2300 West Broad Street, Richmond, Virginia 23220, and the following:

<b>Subrecipient: Lunenburg County</b>	<b>Federal Award Identification Number (FAIN):</b> 69A37520300004020VA0
<b>Project Title:</b> Selective Enforcement - Speed	<b>Project Number:</b> FSC-2022-52421-22421
<b>Assistance Listing Number (ALN):</b> 20.600 <b>ALN Name:</b> State and Community Highway Safety	<b>Grant Award Amount: \$ 20,932.00</b> Federal Funds Obligated: \$ 20,932.00 Total Federal Funds Obligated: \$ 20,932.00
<b>Period of Performance:</b> From October 1, 2021, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office (whichever is later) through September 30, 2022. Allow 21 days for the Department to complete its review and signature. <b>FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2022.</b>	<b>Source of funds obligated to this award:</b> U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA) <b>Date of Award Letter from NHTSA:</b> September 30, 2021

In performing its responsibilities under this Highway Safety Grant Agreement, the Subrecipient certifies and assures that it will fully comply with the following:

- Applicable Department regulations and policies and State and Federal laws, regulations, and policies
- Statement of Work and Special Conditions and an Approved Budget, included with this Highway Safety Grant Agreement
- General Terms and Conditions, also included with this Highway Safety Grant Agreement

Subrecipient's signature below indicates that the Subrecipient has read, understands and agrees to fully comply with all terms and conditions of this Highway Safety Grant Agreement without alteration. This Highway Safety Grant Agreement (hereinafter referred to as "Grant Agreement"), consisting of this certification, the attached Statement of Work and Special Conditions, the attached General Terms and Conditions, the attached Project Budget, the Subrecipient's proposal and the letter awarding the grant to the Subrecipient constitutes the entire agreement between the Department and the Subrecipient, supersedes any prior oral or written agreement between the parties and may not be modified except by written agreement as provided herein. Where any conflict arises between terms, the following is the order of governance of one term over another: (1) applicable Department regulations and policies, except where superseded by Federal laws, regulations, or policies; (2) applicable State laws, regulations, and policies, except where superseded by Federal laws, regulations, or policies; (3) applicable Federal laws, regulations, and policies; (4) Statement of Work and Special Conditions; (5) General Terms and Conditions; (6) Project Budget; (7) Subrecipient's proposal; and (8) grant award letter. **Subrecipient certifies that this grant does not include research and development.**

**SIGNATURES OF AUTHORIZED APPROVING OFFICIALS**

**For Subrecipient:**

Kevin L Abernathy  
Name and Title of Project Director (print)

[Signature] 10-4-21  
Signature Date

E

Jc  
D.

Si

late

Subrecipient's **UEI Number** \_\_\_\_\_  
Does your locality/legal entity expend \$750,000 or more annually in total federal funds? (check one)  Yes  No

Tracy M. Gee County Administrator  
Name and Title of Authorized Approving Official (print)

[Signature] 10-4-2021  
Signature Date





Department of Motor Vehicles  
Grant Budget Lines

Date Run: 12-JUL-2021

FSC-2022 - 52421 - Lunenburg County		PM: Marsha Benjamin	Project Director Initials <u>KLA</u>	Date <u>10-4-21</u>	Matching Funds	
Category	Line Item Desc	Qty	Individual Cost	Total Cost	Fed Fund Amount	
Personnel	400 Selective Enforcement hours @ \$40.00 per hour	400	40.00	16,000.00	16,000.00	0.00
Equipment	Eagle III radar units.	3	1,644.00	4,932.00	4,932.00	0.00
Matching Funds	Fuel and vehicle maintenance	1	10,466.00	10,466.00	0.00	10,466.00
<b>Total:</b>			<b>31,398.00</b>	<b>31,398.00</b>	<b>20,932.00</b>	<b>10,466.00</b>



## AIRPORT INSPECTION AND LICENSE

The Department of Aviation completed their annual inspection and found a number of trees encroaching in the aviation easement at each runway approach. Administrator Gee has advertised for tree service to remove the obstructions. She must also submit a corrective action plan for the obstructions to be mitigated by the November/December DOAV Board meeting or the Airport will be issued a Day/Visual Flight Restrictions Provisional License.





# COMMONWEALTH of VIRGINIA

Mark K. Flynn  
Director

**Department of Aviation**  
5702 Gulfstream Road  
Richmond, Virginia 23250-2422

V/TDD • (804) 236-3624  
FAX • (804) 236-3635

September 14, 2021

Mrs. Tracy Gee  
Lunenburg County Administrator  
11413 Courthouse Road  
Lunenburg, VA 23952

RE: State Conditional License

Dear Mrs. Gee:

The Department conducted an airport licensing inspection at Lunenburg County Airport on August 11, 2021. The purpose of the inspection was to identify hazards and ensure the airport meets the minimum licensing criteria per *Virginia Administrative Code, 24 VAC 5-20-140*. The inspection revealed the airport has penetrating obstructions to the 15:1 approach surface on Runway 20, and some within the suggested 10-foot safety margin of the approach surface on both Runway 02 and 20. Please be advised that this inspection does not necessarily identify all obstructions and should be validated by a licensed surveyor.

The noncompliance issues described above necessitates the Department issuing the enclosed Conditional Public-Use Airport License for the Lunenburg County Airport. The *Virginia Administrative Code, 24 VAC 5-20-140 Minimum requirements of licensing* requires the Department to issue a Conditional License when an airport is determined to be in noncompliance with standards. This Conditional License is valid for a period of 180 days, during which time the airport sponsor shall issue the appropriate Notice to Airman (NOTAM) for noncompliant conditions and the NOTAM shall be maintained, as per FAA regulations, effectively until the noncompliant condition is resolved.

Within 60 days of this notification of nonconformance, the airport must also submit a written mitigation plan to the department that includes, but not limited to, the means of resolving noncompliant conditions, and a schedule to remedy the nonconformance. Additionally, an airport representative must present the mitigation plan to the Virginia Aviation Board (VAB) at their tentatively scheduled November 18, 2021 meeting, should corrective action not be completed by such date. In response to the obstructions, the Board may recommend one of the following to the Department:

- Revoke the public-use license in accordance with *24 VAC 5-20-280*
- Issue a "Day/VFR Use Only License" if criteria is met
- Issue a waiver in accordance with *24 VAC 5-20-145*
- Extend the conditional use license for a specified time period



Mrs. Tracy Gee  
September 14, 2021  
Page 2

As always, the Department is willing to assist you in resolving these issues (subject to eligibility and available funds). The Department's Airport Maintenance program is designed to help airport sponsors resolve compliance issues, such as obstructions off airport property at the Lunenburg County Airport.

We would like to thank you for your cooperation and willingness to work with the Department. Please contact me at (804) 236-3644 should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alton Jordan', with a long horizontal flourish extending to the right.

Alton Jordan  
Airport Engineer, Security & Facilities Section



# Planning Update



## **Board of Supervisors October Meeting—October 14, 2021**

### **Director of Planning and Economic Development's Monthly Report**

#### **Events in September:**

- September 1 – Spoke at Central High School to the Marketing students
- September 2 – VGA Board Mtg at Southside PDC
- September 2 – Zoom with Dominion about Pole Attachment Agreements
- September 3 – A Planner's Toolkit to Reboot Small Business
- September 6 – Labor Day Observed
- September 7 – Kinex Data Discussion
- September 8 – The Role of Community and Faith-Based Organizations in Leading Change
- September 9 – Mtg for Broadband for New Radio System
- September 9 – Red Brick Site Visit with Darren Coffey, Berkley Group
- September 9 – Solar Facilities Committee Mtg
- September 9 – Board of Supervisors Mtg
- September 10 – VGA Bridge to Recovery Mtg
- September 10 – VX Mtg at Richland's Dairy Farm
- September 13 – VEDA ImpactED
- September 13 – Mtg at Victoria Town Office w/ Sue about Grant Opportunities
- September 13 – Radio System Broadband Mtg
- September 14 – VATI Application Submitted
- September 14 – Old Middle School Demolition Site Visit
- September 14 – RSDC Call
- September 14 – South Central Fair Mtg
- September 15 – CRC Mtg in Prince Edward
- September 17 – La Victoria Ribbon Cutting w/ Lunenburg Chamber of Commerce
- September 17 – LZA Training
- September 17 – GO VA R3 Stakeholders Mtg
- September 17 – Old Middle School Demolition Site Visit
- September 20 – Meeting w/ S.B. Cox and Timmons at Old Middle School Demolition Site
- September 20 – VEDA Diversity and Inclusion SIG Mtg
- September 20 – VGA Marketing Committee Mtg and Office Clean-out at Heartland Industrial Park
- September 21 – FEMA AWR-347: Climate Adaption for Emergency Management (pt. 1)
- September 21 – Planning Commission Mtg
- September 22 – FEMA AWR-347: Climate Adaption for Emergency Management (pt. 2)
- September 24 – Virtual Chesapeake Bay Series – Clean Water for the Economy
- September 24 – Mtg with Zachary Whitlow with DHCD
- September 27 – Using Technology to Improve Small Urban and Rural Transit
- September 28 – Charlotte/Lunenburg Counties THT Mtg
- September 28 – Old Middle School Demolition Site Visit
- September 29 to October 1 – Rural Planning Caucus Conference in Pembroke, VA



### **Project 3035—Old Middle School Demolition**

- Received word of a possible oil tank still underground at the demolition site
- Met with S.B. Cox, Timmons, and Jamie to review the site progress toward completion and search for the oil tank
- Coordinated with S.B. Cox to ensure that project would be completed by September 30, 2021
- Site visit on September 28, 2021, where the 2,000-gallon oil tank was located
  - o Tank was bone dry, so no remediation had to be completed
  - o The tank was pulled out and backfilled when the basement was backfilled
- September 30, 2021—**project completed** with just some clean up on October 1, 2021
- Notified the Tobacco Commission of project completion and advised that the reimbursement request would be submitted within 90 days of September 30, 2021 (project completion date)
  - o Pictures of the completed site were provided to the Tobacco Commission
- Coordinated the retention ponds and erosion control measures staying in place until site is stabilized with the growth of grass
  - o Retention ponds will stay in place

### **Planning Commission Meeting**

- Planning Commission mtg advertised on September 3, 2021
- Planning Commission packets sent out on September 14, 2021
- September 20, 2021 – received notice from Commissioner Dayton that he is officially resigning from the Planning Commission due to health reasons
  - o Supervisor Hoover notified
  - o Contacted a prospect to fill the vacancy, but position was denied
- September 21, 2021—Planning Commission Mtg, but did not have a quorum present to hold the public hearing

### **Broadband**

- Spoke with Dominion about a Pole Attachment Agreement for the new radio system fiber
- Met with Rodney Newton and Tracy Gee to discuss the options reviewed for the fiber for the new radio system
- Data discussion with DHCD and Kinex prior to VATI application submission
- September 14, 2021 – VATI application submitted
- September 21, 2021 – DHCD posted applications on website
  - o 57 applications representing 84 localities
  - o \$943,300,424 in request funding
    - \$700,000,000 in funding available
  - o \$1,159,125,288 in matching funds
  - o Approximately 300,000 proposed locations
    - This number will change due to duplicated locations in different applications, the FCC finalization of RDOF awards, and through the VATI challenge process
- Late December—Anticipated Announcement of Awards



## Solar

- September 3, 2021—invoices sent to Red Brick, LLC and 6<sup>th</sup> Street Solar 2, LLC for third-party application review costs by the Berkley Group, which was due by September 30, 2021 by close of business
- Solar Facilities Committee meeting on September 9, 2021
- Received payment from Red Brick, LLC for third-party application review
- September 30, 2021—following close of business, 6<sup>th</sup> Street Solar 2, LLC was notified that their payment had not been received, so all work on their application would be stopped
  - o Planning Commission meeting cancelled due to not receiving payment and insufficient time to advertise as the advertisements had to be submitted by October 1, 2021
  - o October 1, 2021 – received an email from Borrego requesting an extension to make the payment due to not receiving the W-9 until September 9, 2021
    - Extension denied for a public hearing at the October Planning Commission Mtg due to confirmation that the payment would be received on time on September 3, 2021 and September 21, 2021
  - o Received notice on October 1, 2021 that the check would be sent on October 4, 2021 because it had not been mailed yet

## Other Activities

- Attended VA APA trainings
- Networked with other Planners at the Rural Planning Caucus Conference
- Started the process to become a Certified Zoning Administrator

## UPCOMING dates of interest:

**October 6:** *Virtual Mtg with VTC to discuss Agritourism*

**October 7:** *VGA Board Mtg at Southside PDC*

**October 7:** *New Executive Director for VGA, David Denny, coming to Lunenburg to visit Sites and discuss how he can assist Lunenburg*

**October 8:** *VEDP/Lunenburg Catch-Up Call*

**October 9:** *Autumn Day in Victoria*

**October 9:** *Victoria Fire and Rescue's Truck Pull*

**October 11:** *Office Closed – Columbus Day*

**October 12-16:** *South Central Fair in Chase City, VA*

**October 15:** *LZA Training*

**October 18-21:** *VTC Virtual Conference from 9 a.m. to 1 p.m.*

**October 19:** *6<sup>th</sup> month anniversary with the County*

**October 19:** *No Planning Commission Mtg*

**October 20:** *CRC Mtg in Prince Edward*

**October 22:** *Virtual Chesapeake Bay Series—Clean Water for the Economy*

**October 28:** *Mtg with Jennifer Eskew and Tony Matthews about 9/11 memorial for Kenbridge native killed in the 9/11 attacks*



## Internship Opportunity for 11th and 12th Graders at CHS



Internships are valuable experiences which can not only help students develop work skills, but can build a positive network of references and lead to full time employment.

The Lunenburg County Administration Office is looking for a current 11th or 12th grade student at Central High School who is motivated and willing to learn the behind the scenes tasks of this office. Student must possess a positive attitude, is a team player and flexible.

\*Students are required to have reliable transportation to and from the internship.

If interested, please contact Mrs. McGrath at [karen.mcgrath@k12lcps.org](mailto:karen.mcgrath@k12lcps.org) to apply.



Schools

Lunenburg County Public Schools

Stay Connected





**ADMINISTRATOR'S UPDATE**

-- **As necessary**



# Board of Supervisors October Meeting – 10/14/21

## County Administrator's Monthly Report

### Events in September:

- September 1 – Coordinate Tobacco Commission repayment from C2C
- September 1 – Submit financial info to VRA
- September 3 – Meet w/ James Abernathy
- September 6 – Labor Day Holiday
- September 7-8 – Tracy out sick with Norovirus
- September 9 – Conference call w/ CTA for Project LUIS
- September 9 – Solar Committee meeting
- September 9 – Board of Supervisors meeting
- September 10 – Family Assessment & Planning Team meeting
- September 10 – Community Policy Management Team meeting
- September 13 – FEMA PA call
- September 14 – Rural Solar Development Coalition meeting
- September 14 – Project LUIS change order call
- September 15 – Piedmont Regional Juvenile Detention meeting
- September 15 – Piedmont Regional Jail Authority meeting
- September 16-17 – Financial Consultant fieldwork – MKEarthart, LLC
- September 20 – FEMA PA call
- September 21 – Meeting w/ DSS Regional Director
- September 21 – DSS Advisory Board meeting
- September 24 – Dominion Energy – Elementary School distribution
- September 24 – Project LUIS meeting
- September 27 – Tracy 8hrs PTO – son's Regional Golf match
- September 29 – Piedmont Regional Jail Finance meeting

### **Administration**

- Attended a distribution of reusable water bottles for elementary students from Dominion Energy at Kenbridge Elementary School. I had to miss the VES distribution due to another meeting.
- Submitted all registrations for VACo Conference Nov. 14-16. Booked dinner reservations and made info packets for Chairman Slayton and Supervisors Bacon, Hankins, and Hoover.
- I was out with intestinal bug for two days early in the month. I also took a day to attend my oldest son's CHS regional golf match in Petersburg.
- Public Hearing for VDOT Abandonments scheduled for November meeting.

### **Airport**

- Advertising a request for tree service to mitigate aviation easement encroachments.
- Taylor is seeking grant funding for expansions of the hangars at the Airport.
- The funding request for the pavement planning at the Airport will be heard at the next VAB meeting.

### **Animal Control**

- ACO Elliott continues to receive donations toward improvements at the shelter and for spaying and neutering of pets. The Ruff 'N It with Ray will take place again on Thanksgiving Day.

### **Budget & Finance-**

- Participated in several calls with Davenport & Co. to go over finance options and submitted the financial information required by VRA to complete our application.



- Researching and consulting attorney/auditors to determine our ability to use ARPA funds to pay for radio components. The response from the federal grant administrators on our funding ideas for infrastructure and radio communication equipment was too vague.
- Spent a few days completing FY21 year-end adjustments and review with Dawn at the Treasurer's Office prior to participating in the pre-audit.
- The final fieldwork for FY21 with RFCA is October 12-15.
- Completed ARPA Interim Report for receipt of funds and obligations. Reviewed two years of revenue in order to determine if we qualify for revenue replacement, we do NOT.
- Coordinated Tobacco Commission repayment with Coast 2 Coast Trucking for Governor's Opportunity Fund grant they are repaying.

#### **Building Official and Building & Grounds -**

- Ordered a Caterpillar generator for the pumphouse, but still waiting on backordered transfer switch.
- Removed 9 trees for security purposes at the Courthouse entrance and contractor found two other trees completely split and in need of removal which resulted in additional cost. Submitted to insurance, but they will not pay for removal unless the tree comes down.

#### **Community/Economic Development/Planning -**

- We will need to put out a bid to be sure we meet federal funds procurement for ARPA match for the VATI Broadband Grant.
- Participated in solar committee meeting.
- Participated in a business meeting with Red Brick to discuss financial considerations.

#### **COVID-19 Updates -**

- First Lunenburg COVID-19 case was April 6, 2020, the cumulative VDH count as of 10/6/21 is 1,018. We have had 34 hospitalizations and 19 deaths. We had 19 in May, 2 in June, 17 in July, 74 in August, 113 in September, and 19 in October.

#### **Elections -**

- The Registrar's Office is open for Sunday voting based on the grant from the State.
- Todd Fortune of CRC is working on election security grant funding with local registrars.

#### **Emergency Management & Public Safety -**

- Rodney attended the CRC Hazard Mitigation Plan meeting in Farmville on 9/2.
- Participating in FEMA Public Assistance Grant calls every Monday for the Winter Storm application. Rodney has compiled the information into a spreadsheet and worked on this to help me get it submitted.

#### **Piedmont Regional Jail Authority and Juvenile Detention Center Board -**

- Jail discussed Comp Board bonuses, which led to a Finance Committee meeting to address how to fund non-covered bonuses. We have another finance meeting set on the 13<sup>th</sup>.
- Participated in detailed presentation from ABM for facility maintenance energy efficiency savings for the Juvenile Detention Center and the Board elected to move forward with their proposal off State Contract.

#### **Project LUIS**

- Advertised quick quote on eVA for fiber connection between Courthouse and TOV for PSAP connectivity. If I have proposals, I will need to obtain Board approval
- Met w/ CTA Consultants & L3Harris to discuss project progress.



- Bid period for the Microwave Ring will close October 8<sup>th</sup> and you will have a recommendation the night of the Board meeting after CTA reviews proposals.

### **Schools**

- Met with James Abernathy on September 3<sup>rd</sup> to discuss HVAC project and school finances.

### **Social Services and Children's Services -**

- The interim part-time CSA Coordinator, Hope Hodgson, who also works for Nottoway County, submitted audit documents to OCS. Still no official response.
- DSS Administrative Office Manager interviews are the first week of October.
- There are now four vacancies in the office.
- Attended FAPT meeting and CPMT.
- Had a call w/ Regional DSS Director and Director Newcomb to discuss vacancies in the office, performance, and compensation.

### **Solid Waste -**

- Need to plan a public hearing in November/December to discuss Meridian Waste's plan to increase tonnage to 2,000 tons per day in 2022.

### **UPCOMING dates of interest:**

*October 8 - Frank Rennie's Birthday*

*October 11 - Columbus Day*

*October 14 - Board of Supervisors meeting*

*October 12-15 - Auditors Fieldwork*

*October 18-22 - Nicole - Vacation*

*November 2 - Election Day - Holiday*

*November 11 - Veteran's Day - Holiday & Board of Supervisors meeting 6PM*

### ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"I can do all things through Christ who strengthens me." - Philippians 4:13



**Printing Instructions** - This reference copy and all associated attachments are essential in order to have a complete copy of this Quick Quote Request. Follow these instructions to print this Quick Quote Request:

1. Print the Quick Quote [Print](#)
2. Print all attachments from the Request screens: Request Header and Request Item.
  - Click on the attachment file name (link), open or save attachment, then print the file

**Caution:** Read all documents and follow specific bidding instruction for this Quick Quote. Bidding instructions may vary from Quick Quote to Quick Quote. The Commonwealth reserves the right to reject responses that are not complete and accurate.

---

**Quick Quote EVA001\_QQ239823**

Quick Quote: EVA001\_QQ239823  
Issued On:  
Set Aside: *n/a*  
Service Area: 102  
Award Method: Grand Total

Current Status: composing  
Title: Fiber Connection - Lunenburg PSAPs  
Category: Equipment - Technology  
Closing On: 10/14/2021 02:00 PM  
Special Terms & Conditions: Project must be completed no later than December 31, 2021. Bidder must present liability certificate for \$1million to the County of Lunenburg and be licensed in the Commonwealth of Virginia.  
Bid.Valid(Days): 60

Comments: Proposals requested for installation of a fiber optic cable between Lunenburg Courthouse and Town of Victoria 911 PSAP.

**Attachments**

Attached Files	Proprietary and Confidential
eVA Quick Quote Standard Term and Condition.pdf	No
RFB - Fiber route description.docx	No

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**Buyer Information**

Agency: L235LUNENBURG - County of Lunenburg  
Buyer Name: Tracy Gee

Phone: 434-696-2142  
Email: [tgee@lunenburgva.net](mailto:tgee@lunenburgva.net)

---

**Commodity Information**

**Lot 1, Line 1**

NIGP: 83829 Cable, Fiber Optic w/Interconnecting Components and Accessories (See Class 280 for Other Communications Cable  
Description: Overhead and underground fiber  
Vendor Part Number: 00  
Brand Name: *none*

Quantity: 20000

Unit of Measure: foot

Need By Date: 11/01/2021

Special Terms & Conditions: Offeror must provide the fiber for the project. Materials must be in by November 1 for project to be completed by December 31, 2021.

**Ship To**

County of Lunenburg Board of Supervisors  
11413 Courthouse Road, Lunenburg, VA, 23952

Comments: approximately 20,000 feet of fiber for project

**Attachments**

*none*

---

[Return to Quick Quote](#)



Proposals are requested for the construction/installation of a fiber optic cable between Lunenburg Courthouse and the Town of Victoria 911 PSAP modules. The project is for the installation of 24-strand fiber cable with terminations at all ends but no terminal equipment. Installation is comprised of approximately 17,000 feet of overhead cable between Lunenburg Courthouse and the elevated water tank located at Mecklenburg Avenue and W. 1<sup>st</sup> Street in Victoria and then approximately 2,740 feet of underground cable between the elevated water tank, Victoria Fire and Rescue Station 2, and DataCare (the local computer service center that serves the County of Lunenburg PSAP and Town of Victoria PSAP). Bidder will be responsible for all installation aspects and obtaining materials, including switches and other equipment. Project must be completed no later than December 31, 2021. Bidder must present liability certificate for \$1million to the County of Lunenburg and be licensed in the Commonwealth of Virginia.



# **County Attorney Update**



## Tracy Gee

---

**From:** Frank Rennie <FRennie@cowangates.com>  
**Sent:** Wednesday, October 6, 2021 12:41 PM  
**To:** Tracy Gee (tgee@lunenburgva.net)  
**Cc:** 'Nicole Clark'; Sandra L. Livingston  
**Subject:** FW: National Opioids Settlement Notice

Tracy,  
You may have seen this the LGA group recommends that all localities participate. This should be done by resolution. I will be happy to address this with the board next Thursday.  
Thanks,  
Frank

---

**From:** National Opioids Settlement <no-reply@e.nationalopioidsettlement.com>  
**Sent:** Tuesday, October 05, 2021 7:34 PM  
**To:** Frank Rennie <FRennie@cowangates.com>  
**Subject:** National Opioids Settlement Notice



### **CORRECTED EMAIL NOTICE. REGISTRATION CODE INCLUDED.**

NPD AU-317-115  
Frank Rennie, IV  
P.O. Box 35655  
Richmond, 23235-0655

**TO LOCAL POLITICAL SUBDIVISIONS:**  
**IMPORTANT INFORMATION ABOUT THE NATIONAL OPIOID SETTLEMENT.**  
**SUBDIVISIONS MUST SUBMIT SIGNED DOCUMENTATION TO PARTICIPATE.**  
**THE DEADLINE FOR PARTICIPATION TO MAXIMIZE SETTLEMENT BENEFITS IS**  
**JANUARY 2, 2022.**

**If your subdivision is represented by an attorney with respect to opioid claims, please immediately contact them.**

**SETTLEMENT OVERVIEW**



After years of negotiations, two proposed nationwide settlement agreements (“Settlements”) have been reached that would resolve all opioid litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson (collectively, “Janssen”).

The proposed Settlements require the Distributors and Janssen to pay billions of dollars to abate the opioid epidemic. Specifically, the Settlements require the Distributors to pay up to \$21 billion over 18 years and Janssen to pay up to \$5 billion over no more than 9 years, for a total of \$26 billion (the “Settlement Amount”). Of the Settlement Amount, approximately \$22.7 billion is earmarked for use by participating states and subdivisions to remediate and abate the impacts of the opioid crisis.

The Settlements also contain injunctive relief provisions governing the opioid marketing, sale and distribution practices at the heart of the states’ and subdivisions’ lawsuits and further require the Distributors to implement additional safeguards to prevent diversion of prescription opioids.

Each of the proposed Settlements has two key participation steps. First, each state decides whether to participate in the Settlements. Virginia has joined both Settlements. Second, the subdivisions within each participating state must then decide whether to participate in the Settlements. Generally, the more subdivisions that participate, the greater the amount of funds that flow to that state and its participating subdivisions. Any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision’s state is settling and other participating subdivisions are sharing in settlement funds.

This letter is part of the formal notice required by the Settlements.

### **WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?**

You are receiving this letter because Virginia has elected to participate in both of the two national Settlements against (1) the Distributors, and (2) Janssen, and your subdivision may participate in the Settlements. This notice is being sent directly to subdivisions and also to attorneys for subdivisions that we understand are litigating against these companies. If you are represented by an attorney with respect to opioid claims, please immediately contact them. Please note that there is no need for subdivisions to be represented by an attorney or to have filed a lawsuit to participate in the Settlements.

### **WHERE CAN YOU FIND MORE INFORMATION?**

This letter is intended to provide a brief overview of the Settlements. Detailed information about the Settlements may be found at: <https://nationalopioidsettlement.com/>. This national settlement website also includes links to information about how the Settlements are being implemented in your state and how settlement funds will be allocated within your state. This website will be supplemented as additional documents are created.

### **HOW DO YOU PARTICIPATE IN THE SETTLEMENTS?**



**You must go to the national settlement website to register to receive in the coming weeks and months the documentation your subdivision will need to participate in the Settlements (if your subdivision is eligible). All required documentation must be executed and submitted electronically through the website and must be executed using the “DocuSign” service.** As part of the registration process, your subdivision will need to identify, and provide the email address for, the individual who will be authorized to sign formal and binding documents on behalf of your subdivision.

**Your unique Subdivision Registration Code to use to register is: CGHQ3G.**

#### **HOW WILL SETTLEMENT FUNDS BE ALLOCATED IN EACH STATE?**

The settlement funds are first divided among the participating states according to a formula developed by the Attorneys General that considers population and the severity of harm caused by the opioid epidemic in each participating state. Each state’s share of the abatement funds is then further allocated within each state according to agreement between the state and its subdivisions, applicable state allocation legislation, or, in the absence of these, the default provisions in the agreements.

Many states have or are in the process of reaching an agreement on how to allocate abatement funds within the states. Allocation agreements, legislation, and other information about Virginia’s allocation agreement or legislation can be found on the national settlement website. The allocation section of the website will be supplemented as more intrastate allocation arrangements are finalized.

In reviewing allocation information, please note that while all subdivisions may participate in the Settlements, not all subdivisions are eligible to receive direct payments. To promote efficiency in the use of abatement funds and avoid administratively burdensome disbursements that would be too small to add a meaningful abatement response, certain smaller subdivisions do not automatically receive a direct allocation. However, participation by such subdivisions will help maximize the amount of abatement funds being paid in the Settlements, including those going to counties, cities, parishes, and other larger subdivisions in their communities.

To determine your eligibility to receive, directly or indirectly, any of the funds allocated to your state should you elect to participate in the Settlements in which your state participates, you should first visit <https://nationalopioidsettlement.com/> to determine if your state has entered into a state-subdivision agreement or has an allocation statute and/or a statutory trust. If so, then the terms of the state-subdivision agreement, allocation statute, and/or statutory trust (as applicable) will govern your eligibility to receive funds directly or indirectly from the share that is allocated to your state under the national settlement agreements. In some states there will be a proposed state-subdivision agreement that is in the process of being adopted by subdivisions. Any questions concerning the status or terms of the state-subdivision agreement, allocation statute, and/or statutory trust in your state, if applicable, can be directed to the Attorney General’s Office.

You may be contacted by the Attorney General’s Office with additional information regarding the allocation of settlement funds in Virginia. Subdivisions with representation can expect information from their attorneys as well. We encourage you to review all materials and to follow up with any questions.



The terms of these Settlements are complex, and we want to be sure you have all the information you need to make your participation decision.

### **WHY YOU SHOULD PARTICIPATE**

A vast majority of states have joined the Settlements, and attorneys for many subdivisions have already announced support for them. For example, the Plaintiffs' Executive Committee, charged with leading the litigation on behalf of more than 3,000 cities, counties and others against the opioid industry, and consolidated in the national multi-district litigation ("MDL") pending before Judge Dan Aaron Polster in the Northern District of Ohio, recommends participation in these Settlements.

Subdivision participation is strongly encouraged, for the following reasons:

First, the amounts to be paid under the Settlements, while insufficient to abate the epidemic fully, will allow state and local governments to commence with meaningful change designed to curb opioid addiction, overdose and death;

Second, time is of the essence. The opioid epidemic continues to devastate communities around the country and it is critical that the funds begin to flow to allow governments to address the epidemic in their communities ***as soon as possible***;

Third, if there is not sufficient subdivision participation in these proposed Settlements, the Settlements will not be finalized, the important business practice changes will not be implemented, the billions of dollars in abatement funds will not flow to communities, and more than 3,000 cases may be sent back to their home courts for trial, which will take many years;

Fourth, the extent of participation also will determine how much money each state and its local subdivisions will receive because approximately half of the abatement funds are in the form of "incentive payments," *i.e.*, the higher the participation of subdivisions in a state, the greater the amount of settlement funds that flow into that state;

Fifth, you know first-hand the effects of the opioid epidemic on your community. Funds from these Settlements will be used to commence abatement of the crisis and provide relief to your citizens while litigation and settlement discussions proceed against numerous other defendants in the opioid industry;

Sixth, because pills do not respect boundaries, the opioid epidemic is a national crisis that needs a national solution.

### **NEXT STEPS**

These Settlements require that you take affirmative steps to "opt in" to the Settlements. If you do not act, you will not receive any settlement funds and you will not contribute to reaching the participation thresholds that will deliver the maximum amount of abatement funds to your state.



First, register your subdivision on the national settlement website so that information and documents required to participate can be sent to you. You will need the email address of the person who will be authorized to sign on behalf of your subdivision. This is the only action item needed at this time.

Second, have your authorizing person(s) or body begin to review the materials on the websites concerning the settlement agreement terms, allocation and other matters. Develop a list of questions for your counsel or the Attorney General's Office. In the very near future, your subdivision will need to begin the process of deciding whether to participate in the proposed Settlements, and subdivisions are encouraged to work through this process well before the January 2, 2022 deadline to be an initial participating subdivision. Again, the Attorney General's Office, your counsel, and other contacts within the state are available to discuss the specifics of the Settlements within your state, and we encourage you to discuss the terms and benefits of the Settlements with them.

Third, monitor your email for further communications, which will include a Participation Agreement, Release, (where applicable) a model Resolution, and instructions on executing using DocuSign.

We urge you to view the national settlement website at your earliest convenience. Information and documents regarding the national Settlements and your state allocation can be found on the settlement website at <https://nationalopioidsettlement.com/>.

Questions about the Settlements, or the process for opting into the Settlements, may be directed to the Office of the Attorney General of Virginia. The Office's point of contact for matters relating to these opioid Settlements is Assistant Attorney General Tom Beshere, who may be reached by phone at (804) 823-6335, or by e-mail at [tbeshere@oag.state.va.us](mailto:tbeshere@oag.state.va.us). In the alternative, if Mr. Beshere is not available, you may try to reach Senior Assistant Attorney General Richard Schweiker by phone at (804) 786-5643, or by e-mail at [rschweiker@oag.state.va.us](mailto:rschweiker@oag.state.va.us).

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